APPRENTICE

Training Period No. Month: Year: **DAILY RECORD** TRADE: **FITTER**

Item On-Job Training PROGRAM LINE OUT CALENDAR DATES NOT INCLUDED IN THIS TRAINING PERIOD IN FIRST AND LAST MONTHS

MONTH

	LIST OF WORK PROCESSES	HOURS	DATE	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL
A	Material handling & safety practice	200	A																																
B	Operation of power tools & machinery	200	B																																
C	Install pump, heater, exchangers	700	C																																
D	Install welded, mechanical & screw pipe	1300	D																																
E	Control Piping, instrument tubing & other tubing	400	E																																
F	Install fuel & gas systems, burner systems	400	F																																
G	Install steam systems & boiler systems	1100	G																																
H	Welding process, layout, banding, pipeline	1100	H																																
I	Rigging	600	I																																
J	Soldering & brazing	400	J																																
K	Design, layout and take off	630	K																																
L	Instruments installation & calibration	400	L																																
M	Trenching, canning & core drilling	70	M																																

40 HOURS STANDARD WORK WEEK

TOTAL HOURS ON-JOB TRAINING

TOTAL HOURS RELATED INSTRUCTION

ON-JOB HRS.

CLASS HRS.

On-Job Supervisor of Apprentice to verify monthly record and initial.

Make final comments and recommendation at end of this Training Period

COMMENTS BY ON-JOB SUPERVISOR

MONTHLY RECORD CHECKED AND VERIFIED
(SUPV. ALSO INITIAL RECORD BOOK)

Signature of On-Job Supervisor

Signature of Apprentice

PRINT NAME: