

OJTs or On the Job Training forms **must be completed monthly**. If the apprentice fails to turn in OJTs in a timely manor the apprentice will be cited to appear before the JATC committee. Pay advancements will be held until all OJTs have been turned in to the JATC secretary.

ARTICLE XVII – WORK TRAINING

1. The employer shall see that all apprentices are under the supervision of a qualified journeyman or instructor and shall provide the necessary diversified experience and training in order to train and develop the apprentice into a skilled worker, proficient in all the work processes of a trade as outlined herein. Apprentices shall also be trained in the use of new equipment, materials and processes as they come into use in the occupation.
2. The major work processes in which apprentices will be trained (although not necessarily in the order listed) and the approximate hours (not necessarily continuous) to be spent on each are as follows:

Pipefitter / Steamfitter		862.281 02B
Work Processes		Approximate Hours
1. Installation: This section shall include approximately 6,500 hours covering experience in the following processes:		
a)	Piping and equipment conveying solids, slurries, powders, liquids, steam or gas. (This may include but not limited to waste, vent, water and drain piping.)Piping	3,250 hrs
b)	Different types of pipe material (this may include but nor limited to copper, plastic, steel, ferrous and non-ferrous piping.)	2,250 hrs
c)	Air conditioning equipment, heating and or cooling and related components.	600 hrs
d)	Start, test and balance.	400 hrs
2. Maintenance This section shall include approximately 1,000 hours covering experience in the following processes:		
a)	Repair, operation and use of related equipment, piping and tools.	300 hrs
b)	Demolition and rehabilitation.	700 hrs
Total number of hours for graduation is 7,500		7500 hrs

On The Job Training Form

Steamfitter

Name Of Apprentice: _____ Training Preiod: _____ Month: _____ Year: _____

Please print clearly

Hours	Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	24	25	26	27	28	29	30	31	Total	Total From Previous Month	New Combined Total
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1) Instalation

Work Process a	3250																																				
Work Process b	2250																																				
Work Process c	600																																				
Work Process d	400																																				

2) Maintanince

Work Process a	300																																				
Work Process b	700																																				

Apprentice Evaluation by Supervisor: _____

Signature of Supervisor

Signature of Apprentice

Monthly record should be checked and verified by the supervisor. Please make comments and recommendations at the end of the training period.